

Mawgan Recreation Hall

Committee

Chair Dot Spragg

01326 221127

Treasurer Colin Chapman

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Bookings Becky Jewell

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Committee members

Pauline Arnold (Church)

Jacqui Laity (social org)

Pearl Merton (Parish Council)

Stuart Richards (Bingo)

Don Thompson (estates officer)

School liaison officer (vacant)

This hall is intended for;

"...meetings lectures, classes and other forms of recreation and leisure time occupation with the object of improving the condition of life of the said inhabitants."

Extract from the title Deeds.

Hall Charges

These charges are from 1. 1. 10.

Hall sessions are as follows:

8.00am to 1.00pm

1.00.pm to 6.00 pm

6.00pm to 10.00pm later by arrangement

Residents of the parish

£15 per session

£30 for full day.

Set up time if available £5.

Non residents of the parish

£20 per session

£60 per day

Set up time if available £5

Use of playing field and shower block terms negotiable.

The committee reserve the right to adjust the fees charged to groups of senior citizens and those local groups who have a history of regular and frequent bookings.

Please note:

No Ball Games are allowed in the Hall

No Children allowed in the Kitchen when in use.

No notices to be attached anywhere in the War Memorial Grounds or on railings.

Thank you!

WELCOME

Information

for

users of the hall

Mawgan Hall



Address;

Higher Lane, Mawgan. TR12 6AX

Charity No. 287549.

Main Hall

All lighting is not charged on the meter .
Please do not waste electricity! Turn off when you leave. Thank-you

Lights

Switches by the front entrance and in the kitchen to the right of the hatch when facing it.

Heaters

3 Heater controls . Each control operates 2 opposite heaters. These work like dimmer switches and for small groups you should not require all of the heaters on at once.

Main hall heaters require £1 coins in the meter located in the wall cupboard in the kitchen. (see diagram)

Entrance

Porch light can be switched in porch for evening groups. Outside security lights are automatic.

Alarm for disabled users is the red chord pull in the ladies toilet. To reset after use, press the reset button in the hall.

- **Broom for hall floor is in the Tank cupboard by the showers. Dustpan is under the sink in the kitchen.**

For your safety please point out to your group the fire exit at the rear of the building and outside lights.

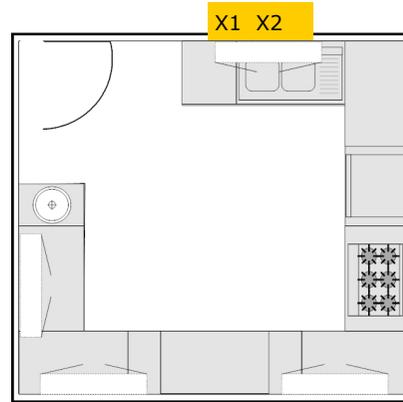
Kitchen

Location of meters for hall.

X1 Heaters

X2 Power

£1 coins only



Water Heaters

All water heater switches are left on, please do not turn off.

Fridge can be turned on at the wall. Please turn off after use, and leave the door ajar.

Cupboards are marked with contents, please place cups etc back in the correct cupboard.

Cleaning materials are under the main sink.

Mains water tap is in the lower cup cupboard left of the hatch, and housed on the outside wall.

Hall loft fan should only be used if there is heavy condensation in the hall, switch is with light switches in the kitchen.

Cooker instructions can be found on the laminate sheets in the second drawer to left of sink.

Please report accidents or breakages to one of the committee members.

We would also request that plastic or paper cups and plates are used outside. Thank you.

Hall Back Rooms

Wall heaters is located in the wall cupboard. £1 coins

The shower and changing rooms

This area of the hall is undergoing a change .

The small committee room at the rear of the kitchen is now available as a small multipurpose room and is provided with a carpet which can be rolled up for some activities when necessary. In 2015 further improvements to the room will be undertaken.

The shower area is currently used as a store area. Please do not leave personal equipment in this area without permission from a member of the committee. This is in the interests of all users. Thank you

The rear door is a fire escape do not block the exit from the hall at any time.

Please note

Tea-towels are not provided.

Bin bags are in the bottom drawer of the sink unit. . Please take all rubbish away with you! and ensure lights are switched off and door secure when you leave. thankyou