

# MAWGAN-IN-MENEAGE PARISH COUNCIL

Mrs G Hatton, Clerk, Trenoweth Mill, St Keverne, HELSTON, TR12 6QN  
Tel 01326 280777 Email lsc.mullion@btinternet.com

I hereby summon you the Annual meeting of Mawgan-in-Meneage Parish Council to be held in the Recreation Hall on Wednesday 18<sup>th</sup> May 2018, immediately following the Annual Parish Meeting, which is at **7pm**.

*Grace Hatton*

Clerk.

10<sup>th</sup> May 2018

## AGENDA

1. Apologies
2. Members to sign code of conduct and register of interests
  - a) Election of officers
  - b) Chairman
  - c) Vice-chairman
  - d) Footpaths Officer
  - e) Press Officer
  - f) Recreation Hall Committee representative
  - g) Emergency Committee
  - h) Tree Warden
3. To confirm adoption of standing orders (as last year and emailed)
4. To confirm that the clerk be the responsible financial officer (RFO)
5. To confirm adoption of financial regulations (as last year and emailed)
6. To confirm adoption of risk assessment (as last year and emailed)
7. To approve the annual governance statement for year ending 31st March 2017
8. To approve the annual accounting statements for year ending 31st March 2017
9. To receive the record of attendance
10. To receive the assets register
11. To consider the dates for the council meetings
12. Members to declare personal & prejudicial interests (incl details thereon) re any items on this agenda and any dispensations thereon previously granted or requested now
- 13. Public questions (15 minutes in total – 2 minutes each - to speak on agenda item or raise a new subject). This is your only chance to speak unless invited to do so elsewhere by the Chairman.**
14. To receive Cornwall Cllr Julian Rand's report.

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15. To confirm the minutes of the previous meeting
16. Matters arising from the minutes – not covered elsewhere in this agenda
17. To consider planning applications received from Cornwall Council
  - a) PA18/03539 Listed Building Consent: Replacement window and doors on three floors, Treloarwarren House, Mrs Elaine Clarke
  - b) PA18/03940 Proposed demolition of an existing building and construction of a new dwelling at land adjacent to Melrose House, Rose In The Bush, Mr & Mrs Pryor
18. To receive planning decisions from Cornwall Council
19. To further consider Feast week
20. To receive update with regard to defibrillator provision in Parish
21. To consider holding Remembrance Sunday service on 11<sup>th</sup> November in church rather than at war memorial
22. To consider playground inspection report for Glebe play area
23. Correspondence
24. Clerk's & Councils Direct magazine
25. Items for inclusion on next month's agenda
26. To receive the financial statement
27. To approve the following outstanding accounts:

a) Clerk's pay May (net tax & pension)	£475.88	f ) SSE bus shelter electricity	£3.80
b) Clerk's expenses (May)	£50.83	g) Zurich insurance renewal	£560.39
c) Cornwall Pension Fund (May)	£131.80	h) Weed kill pavements, verges	£72.00
d ) Deposit for hog roast 20%	£115.20	i) Trim Recreation Ground x 2 (Apr)	£228.00
e) Trim churchyards x 2 (Apr)	£492.00	j) Playground inspections	£159.60

28. ANY OTHER BUSINESS – For information only.
29. Date of next meeting – 20<sup>th</sup> June 2018